

SECTION 9
ATTACHMENT D
FORM J-119
DATA-SHARING REQUEST/AGREEMENT
Instructions

1. Print a copy of the form for completion.
2. The form must be completed, in black or blue ink.
3. The following is a detailed instruction set, by page, for the proper completion of the form. Some information has been populated in advance to reduce omissions and errors.
 - 3.1. Page D-2
 - 3.1.1. Complete the Requesting Entity portion (Qualified Vendor Name).
 - 3.1.2. Do not complete any shaded portion of the form (DES use only).
 - 3.2. Page D-3
 - 3.2.1. All appropriate information has been pre-populated on the form.
 - 3.3. Page D-4
 - 3.3.1. Complete the information at the bottom of the page. Name and title of authorized representative, contact information; address, phone, e-mail and date of request.
 - 3.4. Page D-5
 - 3.4.1. No information required
 - 3.5. Page D-6
 - 3.5.1. No information required
 - 3.6. Page D-7
 - 3.6.1. Section V., information to be completed by individual authorized by the Entity (Qualified Vendor). Print name, title, signature and date.
 - 3.7. Page D-8
 - 3.7.1. No information required
4. Submit the completed original together with the Qualified Vendor Application to the Division's Contract Management Section according to the instructions in Section 1 of the RFQVA.